



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

---

13 July 2026

**DIVISION MEMORANDUM**

No. 343, s. 2026

**2026 SUB-OFFICE RESEARCH CARAVAN**

To: Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Consistent with DepEd Order No. 39, s. 2016, also known as the Adoption of the Basic Education Research Agenda (BERA), DepEd Order No. 16, s. 2017, the Research Management Guidelines, and Division Memorandum No. 087 s. 2026, CY 2026 Division Research Agenda, this office announces the conduct of 2026 Sub-Office Research Caravan with the theme: ***"Navigating the Currents of Change: Data-Driven Pathways for the 5-Point DepEd Reform Agenda"***.
2. The Research Caravan may be conducted on September 4 or 7, 2026. For record-keeping purposes, the preferred schedule and venue shall be communicated to Planning and Research Section through [sdobatangasresearch@gmail.com](mailto:sdobatangasresearch@gmail.com) on or before August 18, 2026.
3. The activity aims to provide researchers from each sub-office and SDO's with an opportunity to share best practices, present relevant statistics, and gain valuable insights. The initiative seeks to contribute to the existing body of knowledge, enhance institutional processes, and promote education for sustainable development and global citizenship.
4. Educational leaders, supervisors, school heads, teaching and non-teaching personnel, and research enthusiasts from both public and private basic education institutions across the Schools Division are encouraged to join. SDO-based personnel who want to join the event may coordinate with the sub-office of their choice to present their research study.
5. To ensure the quality of presentations during the caravan, only those with completed research will be allowed to join and participate in the event. A pre-evaluation of the final paper shall be conducted one to two weeks before the scheduled conference date. This process aims to identify areas for improvement and ensure that all presentations meet the expected standards.



---

Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
Telephone: (043) 722-1840 / 722-1796  
Email Address: [deped.batangas@deped.gov.ph](mailto:deped.batangas@deped.gov.ph)  
Website: [www.depedbatangas.com](http://www.depedbatangas.com)

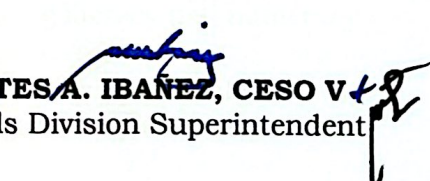




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

---

6. The certificates of appearance and participation shall be prepared and issued at the Sub-Office level, signed by the Public Schools District Supervisor.
7. The Sub-Office Research Committee shall choose and submit to the SDO the best research presenters in five categories, to be presented during the Division Research Convergence in December 2026. Details pertaining to this activity will be communicated through a separate memorandum.
8. Each sub-office shall submit a three-page narrative-pictorial accomplishment report, a consolidated copy of the research studies presented per category — including abstracts and full paper manuscripts in IMRaD format — one week after the activity. A drive link for submission will be provided.
9. Attached to this Memorandum is an enclosure containing the detailed guidelines of the Research Caravan 2026.
10. The schedule of planning meeting, monitoring officials and other relevant implementation arrangements will be issued through a separate advisory.
11. Expenses related to the conduct of this activity may be charged to the 2026 Special Education Fund (SEF) or School Maintenance and Other Operating Expenses (MOOE), subject to usual government accounting rules and regulations.
12. For inquiries and clarifications, feel free to contact and send an email to Ms. Rosemarie A. Encarnacion, Senior Education Program Specialist of Planning and Research, at [rosemarie.encarnacion001@deped.gov.ph](mailto:rosemarie.encarnacion001@deped.gov.ph).
13. Immediate and wide dissemination of this memorandum is desired.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent

Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

RAE/2026 SUB-OFFICE RESEARCH CARAVAN/R2-153795/07-14-2026



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

---

*Enclosure 1*

**Detailed Guidelines of the 2026 Sub-Office Research Caravan**

**1. Organizing and Coordination:**

The Sub-Office Research Caravan will be organized and facilitated by the Sub-Office Research Committee, led by the Public-School District Supervisors (PSDS) in collaboration with school heads from elementary, junior, and senior high schools. The conference will showcase research in any of the five categories:

1. Oral Presentation
2. Research Bulletin Presentation
3. Infographic Video Presentation
4. Interactive Poster Presentation
5. Research Utilization and Innovation Showcase

**2. Research Appraisal and Evaluation:**

The appraisal team and panel of reactors for each research category will consist of school heads and district research coordinators. Research experts from other sub-offices may be invited to serve as panel reactors. Other research experts may also serve as plenary speaker

**3. Research Focus:**

The following are research topics but not limited to;

3.1. Teaching and Learning

- Evidence-based interventions for foundational literacy and numeracy in multilingual and post-pandemic contexts
- Targeted strategies for learners with persistent gaps in reading, writing, and numeracy skills
- Adaptive and differentiated instruction for diverse learners (learners with disabilities, gifted learners, marginalized groups)
- Instructional effectiveness in multi-grade, blended, and flexible learning setups
- Best practices and challenges in language transition from MTB-MLE to Filipino and English across grade levels
- Role of local languages in improving content comprehension and learner confidence



**Republic of the Philippines**  
**Department of Education**  
**REGION IV-A CALABARZON**  
**SCHOOLS DIVISION OF BATANGAS**

---

- Influence of culturally localized and accessible learning resources on lesson understanding
- Comparative effectiveness of synchronous, asynchronous, and face-to-face delivery on learning mastery
- Design and validation of assessments for critical thinking, creativity, collaboration, and communication
- Use of formative assessment to adjust teaching strategies and support individual learning progress
- Integration of local culture, livelihoods, and indigenous knowledge systems (IKS) into daily lessons
- Impact of localized lesson plans on learner engagement and retention
- Teaching practices that embed climate action, disaster resilience, and cultural respect across subjects
- Learning activities that connect local community issues to global sustainable development goals
- Impact of post-pandemic learning recovery interventions on closing skill gaps
- Design of inclusive enrichment activities to challenge advanced learners without excluding others
- How flexible classroom arrangements and activity-based learning spaces influence participation
- Link between safe, inclusive learning environments and active knowledge construction
- Ethical integration of AI tools to personalize teaching and provide targeted learner feedback
- Impact of AI-assisted lesson planning and content creation on teaching quality
- Teaching approaches that build job-ready, entrepreneurial, and higher education readiness skills
- Alignment of SHS subject delivery with industry and higher education skill requirements
- Gamification, simulations, and immersive learning tools: effects on knowledge retention and participation





**Republic of the Philippines**  
**Department of Education**  
**REGION IV-A CALABARZON**  
**SCHOOLS DIVISION OF BATANGAS**

---

- Teacher feedback and coaching mechanisms: impact on instructional quality and learner outcomes
- Home-based learning support: how teacher guidance for parents/guardians influences learning continuity
- Inclusive teaching practices for learners with disabilities, indigenous learners, and returning out-of-school youth
- Digital literacy and media literacy: teaching strategies to help learners navigate reliable information
- Learning recovery acceleration: targeted teaching approaches for unfinished learning from previous years
- Flexible teaching strategies for emergency situations: sustaining learning during disasters or disruptions
- Integration of financial literacy, green skills, and disaster preparedness across core learning areas

**3.2. Child Protection and Inclusion**

- Education for learners with disabilities, IP learners, and disadvantaged groups
- Implementation and impact of inclusive education programs
- School-based interventions addressing bullying, abuse, and absenteeism
- Gender equity in access to learning and leadership

**3.3. Human Resource Development**

- Teacher professional development on instructional quality
- Teacher recruitment, deployment, and retention
- Job satisfaction, well-being, and career progression of educators
- Instructional leadership and school-based mentoring programs

**3.4. Governance**

- School-based management and participatory governance
- Data utilization for evidence-based planning and decision-making
- Budget utilization and resource allocation effectiveness
- Implementation of the School Improvement Plan (SIP), DEDP for SDO
- Parent and Community Empowerment



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

---

**Cross cutting themes**

A. DRRM

- Education Continuity in Emergencies
- Safe Learning Environment
- DRRM training effectiveness for teachers and school heads
- Integration of climate change and DRRM education
- Preparedness Prevention, response and recovery institutional capacity
- Implementation of DepEd's Comprehensive School Safety (CSS) Monitoring and evaluation of DRRM compliance across schools
- Inter-agency collaboration in education emergency response
- Resiliency and Well- being of schools and learning centers

B. Inclusive Education

- Access to education for displaced learners, children with disabilities, and indigenous peoples
- Use of assistive technology and inclusive learning materials
- Physical accessibility and infrastructure for learners with disabilities
- Budget allocation and resource distribution for inclusive programs
- Access quality education in a supportive and diverse learning environment

C. Gender and Development

- Gender responsiveness and cultural sensitivity in school environment
- Educational barriers face girls, boys, and gender diverse learners
- Gender bias in textbooks, instructional materials, and classroom language
- Teacher awareness and practices on gender sensibility
- Gender-based violence (GBV) and harassment in schools

**4. Submission and Presentation Requirements**

All schools are expected to submit and present research papers based on the following criteria:

- **Small Schools:** At least one (1) completed basic or action research paper
- **Medium Schools:** At least three (3) research papers
- **Large Schools:** Five (5) or more research papers

**Note: Master Teachers** at elementary and secondary levels must present research paper/s aligned with their respective areas of expertise.



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

---

## **5. Monitoring and Oversight**

The Schools Division Research Committees, together with selected personnel from the three functional divisions of the Schools Division Office, will be assigned in the monitoring and overseeing the activities of each sub-office. Additional details regarding this assignment will be provided in a separate memorandum.

## **6. Reference Materials**

Attached to this memorandum are the attachments which will serve as reference materials for the conduct of the Research Caravan 2026.



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

*Attachment 1 – IMRaD Format*

**[TITLE OF YOUR RESEARCH PAPER]**

**Author(s): First Name, MI, Surname**

Name of the School, Sub-Office, SDO

**Abstract**

A concise one paragraph summary not exceeding 200 -250 words containing the following:

- Purpose refers to the objectives of the research
- Methodology includes the research design, sampling and sample size, data collection methods, and statistical tools used in the study.
- Findings contain data analysis and discussion.
- Conclusions and Recommendations include the significant results of the research and recommendation.
- Maximum of 5 keywords

**Introduction**

The "Why" of your study.

- Research Objectives/ Questions/Hypotheses - Clearly state what you intend to prove or discover.
- Significance - Why is this research important for your field?

**Methods**

The "How" of your study. This should be detailed enough for someone else to replicate your work.

- Study Design - Is it experimental, correlational, or descriptive?
- Participants/ Subjects - Who or what was studied? (Include sample size and selection criteria).
- Data Gathering Instrument - List any software, specialized tools, or surveys used.
- Procedure - A step-by-step account of what you did.
- Data Analysis - Mention the statistical tests or qualitative methods used (e.g., ANOVA, T-tests, or Thematic Analysis).

**Results and Discussion**

- The What & So What"
- Finding: State data
- Interpretation: What does this specific data/number mean?
- Comparison: Does this match or contradict previous studies?

**References**

Include a minimum of 10 references formatted according to APA 7th edition. Ensure full consistency between in-text citations and the final reference list.

*Note: Full paper submissions must not exceed 10 pages or 8,000 words, including all tables, figures, and references.*





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

Attachment 2 - Abstract Publication Format

Details of BOA Format Specifications: (250-300 words)

**Title:**

Capitalize; bold; size 10;  
Bookman Old Style;  
max: 3 lines; left align

**Author's Name:**

Capitalize first letter;  
bold; size 10, Bookman  
Old Style; left align

**School, Sub-Office and SDO:**

Capitalize first letter; size 10,  
Bookman Old Style,  
school: italicize; left align

**ESL TEACHERS' ATTITUDES AND CHALLENGES IN UTILIZING AUTHENTIC ELT MATERIALS IN THE LANGUAGE CLASSROOM**

**Gloria C. Salazar**

Calatagan National High School, Calatagan Sub-Office, Batangas Province

**Abstract body:**

Max 200 words;  
justified; 1 inch  
indent align

**Content:**

Background  
Statement;  
research  
problem;  
methods; results  
& findings;  
recommendation  
/ proposal

This study aims aimed to determine ESL teachers' attitudes and challenges in using authentic ELT materials in the language classroom. A descriptive research design was employed in this study. Participants were chosen using a non-probabilistic sampling strategy with 195 English teachers from public secondary schools within Area 1 in SDO-Batangas Province. The research instrument used in this study was partially adopted survey questionnaires. Findings of this study revealed that most teacher-respondents have a positive attitude toward using authentic ELT materials where exploitability ranked first as one of the indicators. On one hand, most respondents also agreed that a lack of teachers' professional knowledge and technical know-how is the primary challenge that they encounter in utilizing authentic ELT materials in the language classroom. Moreover, a significant relationship exists between ESL teachers' attitudes regarding ELT authentic materials readability and the challenges they encountered regarding teachers' professional knowledge and technical know-how, and environmental factors.

**Keywords:**

Max 5 keywords;  
should be  
italicized, with  
the words in  
lowercase  
(separated by  
commas).

**Keywords:** *authentic materials, readability, usability, English Language Teaching*



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

Attachment 3

**Research Paper Manuscript General Guidelines**

Use the following format when writing the research paper body:

1. Paper: Use A4 size (8.3 x 11.7 inches).
2. Font:  
Style: Bookman Old Style  
Size:
  - Title: 14 points
  - Subtitle: 13 points
  - Body: 12 points
3. Margins: Set all page margins to 1 inch.
4. Spacing: Single-space
5. Paragraph Indentation: Indent the first line of every paragraph by 0.5 inches.
6. Paragraph Alignment: Justify all paragraphs.
7. Page Numbers: Include a page number in the upper right-hand corner of every page (font size: 10 points).
8. Running Head: Place a shortened version of the title in the upper left-hand corner (font size: 10 points, sentence case) on all pages except the first page.
9. Headings and Subheadings:  
Use APA-style headings (Levels 1-5) to organize sections and improve readability:
  - Level 1: Centered and boldfaced.
  - Level 2: Left-aligned and boldfaced.
  - Level 3: Left-aligned, boldfaced, and italicized.
  - Level 4: Indented, boldfaced, and ending with a period.
  - Level 5: Indented, boldfaced, italicized, and ending with a period (American Psychological Association [APA], 2020).

| Level 1 | APA Heading Format (7 <sup>th</sup> ed.)                                                        |
|---------|-------------------------------------------------------------------------------------------------|
| 1       | <b>Centered, Bold, Title Case</b><br>Text begins on a new line (indent first line).             |
| 2       | <b>Left-aligned, Bold, Title Case</b><br>Text begins on a new line (indent first line).         |
| 3       | <b>Left-aligned, Bold, Italic, Title Case</b><br>Text begins on a new line (indent first line). |
| 4       | <b>Indented, Bold, Title Case, Period.</b> Text begins on the same line.                        |
| 5       | <b>Indented, Bold, Italic, Title Case, Period.</b> Text begins on the same line.                |

### **Attachment 4A – Implementation Plan for Oral Research Presentation**

Sub-Office Research Caravan

September \_\_, 2026

Session Manager: \_\_\_\_\_

Session Facilitator: \_\_\_\_\_

| <b>Critical Areas of Focus</b>                                                                                                                                                                 | <b>Specific Requirements</b>                                                                                                                                                                                                                                                                                                                                                                                  | <b>Time Allotment</b>                  | <b>Person/s Responsible</b>                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>I. Preparation and Logistics</b><br>-Focus on certain physical and technical requirements to ensure smooth run of the session                                                               | <b>A. Technical Requirements:</b><br>1. Visual Aids – projector and laptop<br>2. Audio – microphones are ready and with spare                                                                                                                                                                                                                                                                                 | 5- 10 minutes during the Preliminaries | Session Manager & Session Facilitator                                                                                                                |
|                                                                                                                                                                                                | B. Venue Arrangement – separate the presenters from the panel of evaluators                                                                                                                                                                                                                                                                                                                                   |                                        | Technical or ICT assigned                                                                                                                            |
| <b>II. Presentation</b><br>Guidelines and Timing<br>– to maintain a professional academic environment, all participants must follow a strict timeline                                          | A. Total Time Allotted: 15 minutes per presenter/ researcher<br>B. Presentation Duration: 7-8 minutes:<br>C. Question & Answer Period: 5 to 6 minutes for the panel to ask questions<br>D. Transition Time: about 2 minutes to allow the next presenter to prepare<br><br><i><b>Note: Timer will signal if the presenter has 2 minutes remaining, then TIME IS UP when the time is already exhausted.</b></i> | 15 minutes per Researcher or Presenter | Session Manager & Session Facilitator<br><br>Technical or ICT assigned<br><br>Researcher/ Presenter<br><br>Assigned Timer<br><br>Panel of Evaluators |
| <b>III. Role of the Panel of Evaluators-</b> consists of experts in the research area. Primary task is to assess the quality of the work and the speaking ability of the researcher/ presenter | <b>A. Assessment Criteria:</b><br><br>1. Content Clarity – Does the research follow a logical path? If Action Research – does it follow the format of the Action Research?<br>If Basic Research – does it follow the format of the Basic Research?<br><br>2. Delivery: Do the speakers maintain eye contact and speak with confidence?                                                                        | 15 minutes per researcher/ presenter   |                                                                                                                                                      |



|                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                             |                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                  | <p>3. Defense – How well do the presenter/ researcher answer questions from the panel?</p> <p>4. Visual Quality- Are the slides easy to read and relevant to the presentation?</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                             |                                                                                                                                                                 |
| <p><b>IV. Sequence of Activities</b> – the three-step implementation process to be followed.</p> | <p><b>A. Phase I: The Introduction</b> – the Session Facilitator will open the event, introduce the panel of evaluators, and explain the ground rules to the audience.</p> <p><b>B. Phase II: The Oral Delivery:</b><br/> 1. Each researcher/ presenter will present their findings. The audience is expected to remain silent during this time. Following the presentation, the panel of evaluators will lead the discussion by asking critical questions regarding the data or methods used.</p> <p>*Due to time constraints, the panel of evaluators will agree on who will ask questions to the presenter. They will not anymore ask question from each of them.</p> <p><b>C. Deliberation and Feedback:</b> Once all presentations are done, the panel of evaluators will finalize the scores. Short, constructive comments will be provided to the presenters to help them improve further.</p> | <p>15 minutes per Researcher/ Presenter</p> | <p>Session Manager &amp; Session Facilitator</p> <p>Technical or ICT assigned</p> <p>Researcher/ Presenter</p> <p>Assigned Timer</p> <p>Panel of Evaluators</p> |
| <p><b>V. Contingency Planning</b> – it is vital to have Plan B for common issues</p>             | <p><b>A. File failure</b> – All presenters must bring their own presentation in a flash drive as backup</p> <p><b>B. Absence</b> – if a presenter/ researcher is ill, notify the concerned personnel right away, and/ or have somebody to replace him/ her in the presentation</p> <p><b>C. Power Loss</b> – if the electricity fails, researcher/ presenter should be ready to present using printed handouts</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <p>Self-Help</p>                            | <p>Researcher/ Presenter</p>                                                                                                                                    |

## ***Attachment 4B - Implementation Plan for Research Bulletin***

Sub-Office Research Caravan

September \_\_, 2026

Session Manager: \_\_\_\_\_

Session Facilitator: \_\_\_\_\_

| <b>Critical Areas of Focus</b>           | <b>Specific Requirements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Time Allotment</b>                  | <b>Person/s Responsible</b>                  |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------|
| <b>I. Content Preparation and Review</b> | <p><b>A. Technical Requirements:</b></p> <p>Research Bulletin refers to a two-page (2) technical narrative that summarizes the results of a research study in a manner accessible to the public audience. It is a shortened version of a research study, similar to extended abstract, which captures the most essential elements of the study.</p> <p>1. Entry or material is a summary of the research using simple language that is easy to understand.</p> <p>2. Entry or material is a 2-page summary of the vital parts of Action or Basic Research.</p> <p>3. All submissions should have been checked for similarity level which is below 15 percent.</p> <p>4. Essential Parts of Research Bulletin:</p> <p>a. Introduction: composed of 1-2 paragraphs presenting the following components:</p> <ul style="list-style-type: none"><li>- . Context of the Study</li><li>- . Central problem of the Study</li><li>- . Core Objective of the Study</li><li>- . Type of research design</li><li>- . Methodology</li><li>- . Respondents</li><li>- . Research Locale</li><li>- . Ethical Consideration</li></ul> <p>b. Results and Discussions – presents the essential findings, results and discussion for each specific research question or objective. The number of paragraphs may vary. Use graphic organizers such as</p> | Time allotted during the preliminaries | Session Manager<br><br>Research Bulletin TWG |

|                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                             | <p>but not limited to tables, graphs, matrixes etc. to support the findings.</p> <p>C. Conclusion and Recommendation – composed of 1-2 paragraphs which present a brief synthesis of the findings for the conclusion part, and specify corresponding recommendations.</p> <p>D. References – since the space allotted is limited, select the most notable references used in the study. Use Chicago Manual of Style:<br/>Ex: Dela Cruz, J. 2021. <i>Title is Italic</i>. Batangas: ABC Publishing House Co.</p> <p>B. Technical Specifications:<br/>Paper Size: A4<br/>Font: Bookman Old Style (title – 14, text – 11, Ref – 7)<br/>Margin: Normal<br/>Spacing: Single space (no spacing)<br/>Orientation: Portrait<br/>Column: Single – Title, Author’s Details, Research Description; Double – text body</p> <p><b>B. Venue Set-Up</b> – a dedicated venue for bulletin presentation assigned by the Program Manager/s</p> |                                         |                                                                                                                                |
| <p><b>II. Execution of the Presentation</b> - The actual presentation must be professional and follow the set schedule.</p> | <p><b>A. Introduction</b> – The Session Manager will open the event and explain the importance of the Research Bulletin.</p> <p><b>B. Researcher/ Presenter Session</b> – Researcher/ Presenter will read their work in short, five-minute segment to maintain the interest of the audience. (Optional: Visual aids can be created such as simple slides or posters that support the verbal presentation without using complex technical terms.)</p> <p><b>C. Question Period</b> – 10 minutes Q &amp; A is allocated for the panel of evaluators to ask questions and discuss the findings.</p>                                                                                                                                                                                                                                                                                                                             | 10-12 minutes per researcher/ presenter | <p>Session Manager &amp; Session Facilitator</p> <p>Researcher/ Presenter</p> <p>Assigned Timer</p> <p>Panel of Evaluators</p> |

|                                                                                                                                                                                                |                                                                                                                                                      |                                         |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|
|                                                                                                                                                                                                | *Timer: Assigned timer can signal the time remaining such as Last 2 minutes or Time is Up! to maintain the smooth flow of the presentation/ session. |                                         |  |
| <b>III. Role of the Panel of Evaluators-</b> consists of experts in the research area. Primary task is to assess the quality of the work and the speaking ability of the researcher/ presenter | <b>Assessment Criteria:</b><br><br><b>See attached</b>                                                                                               | 10-12 minutes per researcher/ presenter |  |



# **Attachment 4C - Implementation Plan for Infographic Video Presentation**

**Sub-Office Research Caravan**

**September \_\_, 2026**

**Session Manager:** \_\_\_\_\_

**Session Facilitator:** \_\_\_\_\_

| <b>Critical Areas of Focus</b>                        | <b>Specific Requirements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Time Allotment</b>                             | <b>Person/s Responsible</b>                  |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------|
| <b>I. Scope of the Infographic Video Presentation</b> | <p>An infographic video is an audio-visual presentation of data and information in the form of an online video. It is characterized by visual and graphical presentation of data with audio narration or simulation. It is both entertaining and informative in its content.</p> <p><b>A. Technical Requirements:</b><br/> The following are the elements included in the presentation:<br/> Length: 2 – 3 minutes<br/> Content: Dashboard: containing the title and central topic of the research</p> <p>Visual/ Graphic/ Animated presentation of:<br/> Contexts and problem of the study<br/> Objectives/ Rationale of the study<br/> Methodology<br/> Results &amp; Discussion<br/> Conclusion &amp; Recommendation and/or reflection</p> <p>Audio: Background music/ transitional audio<br/> Narrator: can be either visually present in the video or audio narrator</p> | Must have set-up already during the Preliminaries | Session Manager<br><br>Infographic Video TWG |
|                                                       | <b>B. Venue Set-Up</b> – a dedicated venue for Infographic Video presentation assigned by the Program Manager/s                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                   |                                              |
| <b>II. The Presentation-</b><br>The presentation      | <b>A. Brief Talk</b> – The infographic research presentation will be started with a brief talk by the Session Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                   |                                              |

|                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                              |                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| should be structured to maximize interaction                                                                                                                                                          | <p>about the importance of research in teaching as well as the appreciation to the infographic video to be played. In the session opening program, the panel of evaluators are already presented.</p> <p><b>B. Watching and Evaluating</b> – The panel of evaluators will watch the prepared Infographic Video by each researcher/ presenter.</p> <p>*2-3 minutes – watching time</p> <p>*10 minutes Question and Answer – to be done by the panel of evaluators</p> <p>2 minutes transition time</p> <p>**Timer will signal for remaining time and end of time of each presenter.</p> | <p>2 -3 minutes<br/>Watching time</p> <p>10 minutes –<br/>Q &amp; A</p> <p>2 minutes<br/>transition time</p> | <p>Session Manager &amp;<br/>Session Facilitator</p> <p>Researcher/ Presenter</p> <p>Assigned Timer</p> <p>Panel of Evaluators</p> |
| <p><b>III. Role of the Panel of Evaluators-</b> consists of experts in the research area. Primary task is to assess the quality of the work and the speaking ability of the researcher/ presenter</p> | <p><b>Assessment Criteria:</b></p> <p><b>See attached</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                              |                                                                                                                                    |

### **Attachment 4D - Implementation Plan for Interactive Poster Presentation**

Sub-Office Research Caravan

September \_\_, 2026

Session Manager: \_\_\_\_\_

Session Facilitator: \_\_\_\_\_

| <b>Critical Areas of Focus</b>                                                                 | <b>Specific Requirements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Time Allotment</b>                             | <b>Person/s Responsible</b>                                                                                                    |
|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| <b>I. Scope of the Interactive Poster Presentation</b>                                         | <p>The interactive poster presentation is “the poster says it all” is a redefined platform for presenting poster research.</p> <p><b>A. Technical Requirements:</b><br/>The following are the elements included in the presentation:</p> <ol style="list-style-type: none"> <li>1. Title and Author Information</li> <li>2. Introduction and Objectives</li> <li>3. Methodology</li> <li>4. Key Findings</li> <li>5. Discussion and Implications</li> <li>6. Conclusions and Recommendations</li> <li>7. Implication</li> <li>8. Visual and Clarity</li> <li>9. Engagement Features</li> <li>10. Acknowledgements and References</li> </ol> | Must have set-up already during the Preliminaries | <p>Session Manager</p> <p>Research Interactive Poster TWG</p>                                                                  |
|                                                                                                | <b>B. Venue Set-Up</b> – a dedicated venue for interactive posters assigned by the Program Manager/s                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                   |                                                                                                                                |
| <b>II. The Showcase Event-</b> The showcase event should be structured to maximize interaction | <p><b>A. Brief Talk</b> – The interactive research presentation will be started with a brief talk about the importance of research in teaching as well as the appreciation to the interactive posters on display. In the session opening program, the panel of evaluators are already presented.</p> <p><b>B. Evaluation Walk</b> – The panel of evaluators will walk around and speak directly with the researcher/s about their research. They will take important notes to help them rate each research in the tool/ criteria.</p>                                                                                                       | 5-10 minutes per researcher/ presenter            | <p>Session Manager &amp; Session Facilitator</p> <p>Researcher/ Presenter</p> <p>Assigned Timer</p> <p>Panel of Evaluators</p> |

|                                                                                                                                                                                                |                                                        |                                                   |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------------|--|
|                                                                                                                                                                                                |                                                        |                                                   |  |
| <b>III. Role of the Panel of Evaluators-</b> consists of experts in the research area. Primary task is to assess the quality of the work and the speaking ability of the researcher/ presenter | <b>Assessment Criteria:</b><br><br><b>See attached</b> | 5 – 10 minutes<br>per<br>researcher/<br>presenter |  |

# **Attachment 4E - Implementation Plan for Research Innovation and Utilization Showcase**

Sub-Office Research Caravan

September \_\_, 2026

Session Manager: \_\_\_\_\_

Session Facilitator: \_\_\_\_\_

| <b>Critical Areas of Focus</b>                                                                                                                                                                 | <b>Specific Requirements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Time Allotment</b>                             | <b>Person/s Responsible</b>                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| <b>I. Scope of the Showcase</b>                                                                                                                                                                | <b>A. Technical Requirements:</b><br>The entries are winners from the 2025 Division Research Caravan in their respective sub-offices.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Must have set-up already during the Preliminaries | Session Manager<br><br>Research Utilization and Innovation TWG                                                                 |
|                                                                                                                                                                                                | <b>B. Venue Set-Up</b> – a dedicated venue for showcase assigned by the Program Manager/s                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                   |                                                                                                                                |
| <b>II. The Showcase Event-</b> The showcase event should be structured to maximize interaction                                                                                                 | <p><b>A. Brief Talk</b> – The showcase will be started with a brief talk about the importance of research in teaching as well as the appreciation to the research innovation on display. In the session opening program, the panel of evaluators are already presented.</p> <p><b>B. Evaluation Walk</b> – The panel of evaluators will walk around and speak directly with the researcher/s about their innovation. They will take important notes to help them rate each research in the tool/ criteria.</p> <p><b>C. Live Demonstrations (if any)</b> – The panel of evaluators will also provide time for the researcher/s to show a specific tool or method works in real time (if any).</p> | 10-12 minutes per researcher/ presenter           | <p>Session Manager &amp; Session Facilitator</p> <p>Researcher/ Presenter</p> <p>Assigned Timer</p> <p>Panel of Evaluators</p> |
| <b>III. Role of the Panel of Evaluators-</b> consists of experts in the research area. Primary task is to assess the quality of the work and the speaking ability of the researcher/ presenter | <p><b>Assessment Criteria:</b></p> <p><b>See attached</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 10-12 minutes per researcher/ presenter           |                                                                                                                                |



**Attachment 5A****CRITERIA FOR JUDGING ORAL PRESENTATION**

|                                                                                                                                      |            |  |
|--------------------------------------------------------------------------------------------------------------------------------------|------------|--|
| <b>CONTENT AND SCIENTIFIC MERIT</b>                                                                                                  | <b>50</b>  |  |
| Context of the study describe presents the research gap or issues needed to be addressed in the study                                | 10         |  |
| clearly state the core objective of the study                                                                                        | 10         |  |
| Presents the results or any significant findings as supported by graphical presentations (tables, graphs, figures) in a clear manner | 10         |  |
| Utilize appropriate methodologies                                                                                                    | 5          |  |
| Present informative details on respondents/research locale,                                                                          | 5          |  |
| Provide conclusions/reflections clearly focus on the objectives of the study                                                         | 5          |  |
| Consider ethical issues in the conduct of research                                                                                   | 5          |  |
|                                                                                                                                      |            |  |
| <b>PRESENTATION</b>                                                                                                                  | <b>30</b>  |  |
| Speaking Style /Delivery                                                                                                             | 10         |  |
| Presentation is well structured, panel can follow sequence                                                                           | 10         |  |
| Data visualizations present accurate relationships between elements                                                                  | 10         |  |
|                                                                                                                                      |            |  |
| <b>MATERIAL (Audio-Visual Material Used)</b>                                                                                         | <b>15</b>  |  |
| Presentation slides can clearly hear/seen                                                                                            | 8          |  |
| Graphs/figures are clear and understandable                                                                                          | 7          |  |
|                                                                                                                                      |            |  |
| <b>REFERENCES</b>                                                                                                                    | <b>5</b>   |  |
| Uses credible sources from peer-reviewed journals and other reputable online databases                                               | 3          |  |
| Uses recent sources (within 5-10 years) appropriate for the study except for historical research topics                              | 2          |  |
| <b>TOTAL</b>                                                                                                                         | <b>100</b> |  |

Overtime (deduction of 1point per 5 second excess)

**Attachment 5B****CRITERIA FOR JUDGING RESEARCH BULLETIN**

|                                                                                                                                                                                                  |           |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--|
| <b>RESEARCH DESCRIPTION</b>                                                                                                                                                                      | <b>10</b> |  |
| 1. Presents a concise and informative argument of the paper                                                                                                                                      | 3         |  |
| 2. Includes the significant findings of the study                                                                                                                                                | 3         |  |
| 3. States the significance of conducting the study briefly and clearly                                                                                                                           | 2         |  |
| 4. Presents the implications of the study to the intended community                                                                                                                              | 2         |  |
|                                                                                                                                                                                                  |           |  |
| <b>INTRODUCTION (Context of the study, Central problem of the study, Core objective of the study, Type of research design, Methodology, Respondents, Research locale, Ethical consideration)</b> | <b>35</b> |  |
| 1. Presents the research gap or issues needed to be addressed in the study                                                                                                                       | 5         |  |
| 2. Includes relevant findings based on key literature or studies                                                                                                                                 | 5         |  |
| 3. States well-formulated objectives and/or research questions                                                                                                                                   | 5         |  |
| 4. Employs a research design that is aligned with the aim and scope of the research                                                                                                              | 4         |  |
| 5. Utilizes an appropriate sampling technique or strategy                                                                                                                                        | 4         |  |
| 6. Provides informative details about the research locale                                                                                                                                        | 4         |  |
| 7. Provides a detailed information in collecting and analyzing data                                                                                                                              | 4         |  |
| 8. Provides detailed and appropriate information for ethical considerations                                                                                                                      | 4         |  |
|                                                                                                                                                                                                  |           |  |
|                                                                                                                                                                                                  |           |  |
| <b>RESULTS AND DISCUSSION</b>                                                                                                                                                                    | <b>25</b> |  |

|                                                                                                                                         |            |  |
|-----------------------------------------------------------------------------------------------------------------------------------------|------------|--|
| 1. Presents the results or any significant findings as supported by graphical presentations (tables, graphs, figures) in a clear manner | 10         |  |
| 2. Presents a comprehensive discussion of the findings as supported by related literature                                               | 5          |  |
| 3. Discusses the findings based on the author's logical concepts and other experts' perspectives                                        | 5          |  |
| 4. States possible implications for practice and policy                                                                                 | 5          |  |
|                                                                                                                                         |            |  |
| <b>CONCLUSIONS AND RECOMMENDATIONS</b>                                                                                                  | <b>20</b>  |  |
| 1. Provides conclusions that clearly reflect the objectives of the study                                                                | 5          |  |
| 2. Establishes a connection between the present findings of the study and the existing knowledge and/or theories mentioned in the study | 5          |  |
| 3. Provides specific and feasible recommendations based on the findings of the study                                                    | 5          |  |
| 4. Provides clear information about the limitations of the study for future researchers' use/reference                                  | 5          |  |
|                                                                                                                                         |            |  |
| <b>REFERENCES</b>                                                                                                                       | <b>5</b>   |  |
| 1. Follows the prescribed format in referencing (Chicago Manual of Style)                                                               | 2          |  |
| 2. Uses credible sources from peer-reviewed journals and other reputable online databases                                               | 1          |  |
| 3. Provides sources that are traceable, listed, and cited                                                                               | 1          |  |
| 4. Uses recent sources (within 5-10years) appropriate for the study except for historical research topics                               | 1          |  |
|                                                                                                                                         |            |  |
| <b>OTHER CONVENTIONS</b>                                                                                                                | <b>5</b>   |  |
| 1. Uses A4 paper size in orientation format                                                                                             | 2          |  |
| 2. Uses Bookman Old Style (title:14, text:11, reference:7)                                                                              | 2          |  |
| 3. Sets normal for the margins and single spacing for the text                                                                          | 1          |  |
| <b>TOTAL</b>                                                                                                                            | <b>100</b> |  |

**Attachment 5C****CRITERIA FOR JUDGING RESEARCH INFOGRAPHIC VIDEO PRESENTATION**

|                                                                                        |            |
|----------------------------------------------------------------------------------------|------------|
| <b>CONTENTS</b>                                                                        | <b>30</b>  |
| Visual / Graphic / Animated presentation of:                                           |            |
| Contexts & Problem of the study                                                        | 6          |
| Objectives / Rationale of the study                                                    | 6          |
| Methodology                                                                            | 6          |
| Results & Discussion                                                                   | 6          |
| Conclusion & Recommendation                                                            | 6          |
|                                                                                        |            |
| <b>DELIVERY</b>                                                                        | <b>40</b>  |
| Energy and Flow                                                                        | 10         |
| Accuracy (Lack of Mistakes)                                                            | 10         |
| Presentation is well structured, panel can follow sequence                             | 10         |
|                                                                                        |            |
| Data visualizations present accurate relationships between elements                    | 10         |
| <b>IMPACT</b>                                                                          | <b>20</b>  |
| Infographics is evidence Based                                                         | 10         |
| Appearance (e.g., layout organization, font(s), graphics, colour scheme,) is appealing | 10         |
|                                                                                        |            |
| <b>AUDIO</b>                                                                           | <b>10</b>  |
| Background music                                                                       | 5          |
| Video and Audio can clearly hear/seen                                                  | 5          |
| <b>TOTAL</b>                                                                           | <b>100</b> |
| Overtime (deduction of 1point per 5 second excess)                                     |            |

**Attachment 5D****CRITERIA FOR JUDGING POSTER PRESENTATION**

|                                                                                                                                      |            |
|--------------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>Poster Content</b>                                                                                                                | <b>50</b>  |
| Context of the study describe presents the research gap or issues needed to be addressed in the study                                | 10         |
| clearly state the core objective of the study                                                                                        | 10         |
| Presents the results or any significant findings as supported by graphical presentations (tables, graphs, figures) in a clear manner | 10         |
| Utilize appropriate methodologies                                                                                                    | 5          |
| present informative details on respondents/research locale,                                                                          | 5          |
| Provide conclusions/reflections clearly focus on the objectives of the study                                                         | 5          |
| Consider ethical issues in the conduct of research                                                                                   | 5          |
| <b>Poster Presentation</b>                                                                                                           | <b>30</b>  |
| Speaking Style /Delivery (If applicable)                                                                                             | 10         |
| Defines ALL the components of the background and importance of research                                                              | 10         |
| Data visualizations (graph, table, charts) present accurate relationships between elements                                           | 10         |
| <b>MATERIAL (Audio-Visual Material Used)</b>                                                                                         | <b>15</b>  |
| Audio/Visual components highly support the main points of the talk                                                                   | 8          |
| Graphs/figures are clear and understandable                                                                                          | 7          |
| <b>REFERENCES</b>                                                                                                                    | <b>5</b>   |
| Uses credible sources from peer-reviewed journals and other reputable online databases                                               | 3          |
| Uses recent sources (within 5-10 years) appropriate for the study except for historical research topics                              | 2          |
| <b>TOTAL</b>                                                                                                                         | <b>100</b> |

Overtime (deduction of 1point per 5 second excess)

**Attachment 5E**

**Criteria for Judging for Research Innovation and Utilization Showcase**

**Innovation and Impact Award**

| Contestant | Demonstrated Impact                                                                                                                                                                                                                                                                                                                                                | Implementation and Feasibility                                                                                                                                                                                                                                                                                                                                                                                                     | Innovation Leadership (Replicability)                                                                                                                      | Ethics and Responsibility                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | TOTAL |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
|            | (30%)                                                                                                                                                                                                                                                                                                                                                              | (30%)                                                                                                                                                                                                                                                                                                                                                                                                                              | (10%)                                                                                                                                                      | (30%)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 10%   |
|            | <ul style="list-style-type: none"> <li>• <b>Measurable Results: 15%</b><br/>The innovation must show tangible and quantifiable results, such as increased efficiency, improved outcomes, or enhanced user experiences.</li> <li>• <b>Beneficiary Reach: 15%</b><br/>The number of people, industries, or sectors positively affected by the innovation.</li> </ul> | <p><b>Execution: 10%</b></p> <p>The innovation should demonstrate a strong and practical implementation strategy. It must show evidence of having been effectively implemented or piloted.</p> <p><b>Overcoming Challenges: 10%</b></p> <p>Consideration will be given to innovations that faced significant challenges (e.g., technical, financial, or regulatory) and successfully overcame them.</p> <p><b>Scope: (10%)</b></p> | <p><b>Inspiring Others: 10%</b></p> <p>The innovation should inspire others in the industry, field, or community to pursue similar creative endeavors.</p> | <p><b>Ethical Consideration: 10%</b></p> <p>The innovation must align with ethical standards and responsible practices, including transparency and fairness.</p> <p><b>Social Responsibility: 10%</b></p> <p>Preference will be given to innovations that demonstrate a commitment to social responsibility, inclusivity, and community engagement.</p> <p><b>Environmental Impact: 10%</b></p> <p>The innovation should not cause harm to the environment and, where possible, contribute to sustainability goals.</p> |       |



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

Attachment 6

**Sub-Office Research Caravan 2026**

**Monitoring Tool**

|                   |                                            |
|-------------------|--------------------------------------------|
| Sub Office: _____ | Date: _____                                |
| Venue: _____      | Name of Monitor/ SDO Representative: _____ |

**Part 1: Research Data**

Number of Research per categories

Oral: \_\_\_\_\_ Poster: \_\_\_\_\_ Infographic: \_\_\_\_\_ Bulletin: \_\_\_\_\_  
Research Innovation & Utilization Showcase: \_\_\_\_\_

Total No. of Organized Parallel Hall

Oral: \_\_\_\_\_ Poster: \_\_\_\_\_ Infographic: \_\_\_\_\_ Bulletin: \_\_\_\_\_  
Research Innovation & Utilization Showcase: \_\_\_\_\_

Total Number of Research by Discipline

1. Teaching and Learning (Please Specify the subject discipline)

- Mathematics \_\_\_\_\_ Science \_\_\_\_\_ English \_\_\_\_\_
- Others please Specify \_\_\_\_\_

2. Child Protection and Inclusion \_\_\_\_\_

3. Human Resource and Development \_\_\_\_\_

4. Governance \_\_\_\_\_

Cross-cutting themes

- DRRM \_\_\_\_\_
- Inclusive Education \_\_\_\_\_
- Gender and Development \_\_\_\_\_

Total Number of papers presented in the conference: \_\_\_\_\_

Total No. of Master Teachers presented papers: \_\_\_\_\_ Elem. \_\_\_\_\_ JHS \_\_\_\_\_ SHS

Total Number of schools participated: \_\_\_\_\_ Public \_\_\_\_\_ Private





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**PART 2 Research Caravan Implementation**

| No | Indicators                                                                                                                                                                                                                                        | Y | N | Remarks |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|---------|
| 1  | The venue is conducive for all participants                                                                                                                                                                                                       |   |   |         |
| 2  | The sub-office conducted a simple opening and closing program                                                                                                                                                                                     |   |   |         |
| 3  | The sub-office recognized the research presenter by giving appropriate awards in each chosen category                                                                                                                                             |   |   |         |
| 4  | The program management team was systematic and well-organized in the conduct of the caravan                                                                                                                                                       |   |   |         |
| 5  | The panel reactors demonstrated expertise in giving constructive comments, suggestions, and recommendations to enhance the paper                                                                                                                  |   |   |         |
| 6  | Research presentations were categorized based on the Division Memorandum released (Oral, Infographic video, poster, and research bulletin and research utilization hub)                                                                           |   |   |         |
| 7  | All schools in the sub-office presented completed research papers, at least one paper for small and medium schools and 3 or more papers for large and very large schools                                                                          |   |   |         |
| 8  | All master teachers in the sub-office presented their research papers at the conference                                                                                                                                                           |   |   |         |
| 9  | Research papers presented are aligned with DO 39 s 2016 such as Teaching and Learning, Child Protection, Human Resource Development, and Governance with three Cross-cutting Themes such as DRRM, Inclusive Education, and Gender and Development |   |   |         |
| 10 | Research papers presented were aligned with the DepEd Five Point Reform Agenda                                                                                                                                                                    |   |   |         |

Other good comments and observation

---

Technical Assistance conducted to the sub-office (if needed)

---

Other Suggestions to improve the conduct of the activity

---

Monitored by:

---

Name/Signature

*Note: Kindly submit the accomplished research monitoring tool to the secretariat of the Planning and Research Unit for proper recording.*



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**Attachment 7 – Consolidation Template for Presented Research Studies per Category (in excel file)**

**Consolidation Template for Presented Research Studies per Category**

**Sub-Office:** \_\_\_\_\_

| NO. | CATEGORY | NAME | SEX | DESIGNATION | SCHOOL | RESEARCH TITLE | RESEARCH TYPE | RESEARCH FOCUS |
|-----|----------|------|-----|-------------|--------|----------------|---------------|----------------|
|     |          |      |     |             |        |                |               |                |
|     |          |      |     |             |        |                |               |                |
|     |          |      |     |             |        |                |               |                |
|     |          |      |     |             |        |                |               |                |
|     |          |      |     |             |        |                |               |                |
|     |          |      |     |             |        |                |               |                |
|     |          |      |     |             |        |                |               |                |
|     |          |      |     |             |        |                |               |                |



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

---

Attachment 8

**List of Best Research Presenters**

**Sub-Office:** \_\_\_\_\_

| Category                                     | Name of Researcher/s | School | Title of Research |
|----------------------------------------------|----------------------|--------|-------------------|
| Oral Presentation                            |                      |        |                   |
| Interactive Poster Presentation              |                      |        |                   |
| Infographic Video Presentation               |                      |        |                   |
| Research Bulletin Presentation               |                      |        |                   |
| Research Utilization and Innovation Showcase |                      |        |                   |

\_\_\_\_\_  
Research Committee Member

\_\_\_\_\_  
Research Committee Member

\_\_\_\_\_  
Research Committee Member

\_\_\_\_\_  
Research Committee Chairperson